



J.R. KROLL

Seminole County Tax Collector

(407) 665-1000

SeminoleCounty.Tax

PO Box 630, Sanford, FL 32772

**Class E License and Identification Card
Address Requirements**

All applicants obtaining an original class E license or identification card OR changing address on their credential will be required to submit **TWO** proofs of residential address **in their name**.

Applicants that cannot provide the above will need to complete the HSMV 71120 – Certification of Address form with the person certifying in a Tax Collector’s office or in front of a notary **AND** submit **TWO** proofs of address in the certifier’s name. The first document must establish if they own or lease the property and be one of the following:

- Deed • Mortgage Agreement
- Recent Monthly Mortgage Statement • Rental or Lease Agreement

Below is a list of documents that may be provided for applicants in their name or as the second document for certifiers.

Acceptable Proof of Residential Address
<ul style="list-style-type: none"> • Household information document – deed, mortgage, monthly mortgage statement, or residential rental/lease agreement (agreement must include signature page), property tax documents • Florida voter registration card • Valid Florida vehicle/vessel registration or title • Utility bills (ex. water, gas, electricity, cell phone, cable) (must be dated within the last 60 days) • Automobile payment booklet (must be dated within the last 60 days) • Selective Service card • Medical or health card and/or medical bill (must be dated within the last 60 days) • Homeowner’s and/or automobile insurance policy or bill (last bill still in effect) • Employer documentation (W-2 form or 1099 form, paycheck stub) • A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address (must be dated within the last 60 days) • Financial statements (bank, credit cards, or investment accounts) (must be dated within the last 60 days) • Mail/documents issued by the Federal, State, County, or City government agencies (including city and county agencies (must be dated within the last 60 days)

*Envelopes are NOT considered acceptable proof of residential address

Sanford Branch	Casselberry Branch	Altamonte Branch	Oviedo Branch	Lake Mary Branch	Winter Springs Branch
1101 E First St Sanford, FL 32771	104 Wilshire Blvd Casselberry, FL 32707	150 N Westmonte Dr Altamonte Springs, FL 32714	1490 Swanson Dr #100 Oviedo, FL 32765	845 Primera Blvd Lake Mary, FL 32746	1495 E SR 434 Winter Springs, FL 32708

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

CERTIFICATION OF ADDRESS

(For Class E Driver License or Identification Cards Only)

Please submit this form to your local tax collector office or driver license service center.

<https://www.flhsmv.gov/offices/>

Sections 322.051 and 322.08, Florida Statutes, require that applicants provide proof of residential address documents to obtain a Florida Class E driver license or identification card. Two residential address documents from the approved documents list are required. If the applicant cannot provide two approved Florida residential address documents in their name, this affidavit must be used along with the documents provided by the individual whose name is on the proof of Florida residential address documents.

A. APPLICANT INFORMATION (Person applying for a Florida Class E driver license or identification card)			
Applicant Full Name			
Residential Street Address	City	State	Zip Code
I certify that the information provided above is true and correct. I understand that according to Florida Law, it is a crime to knowingly make any false statement relating to the application for driver license or identification card.			
Applicant Signature			Date

B. CERTIFIER INFORMATION (Person providing and certifying residential proof of address)	
Certifier Full Name	
I certify the information submitted on behalf of the above applicant is true and correct. The applicant resides at my residence at the address listed above and I am providing the following allowable proof of residence documents:	
Must provide one (1) household information document with the residential address in the name of the certifier:	
<input type="checkbox"/> Deed/Mortgage <input type="checkbox"/> Property Tax <input type="checkbox"/> Recent Monthly Mortgage Statement <input type="checkbox"/> Rental or Lease Agreement	
*The purpose of this document is to establish that the address certifier owns or leases the property and therefore has the authority to allow the applicant to use the residential address.	
Must provide one (1) supporting document with the residential address in the name of the certifier:	
<input type="checkbox"/> Florida Voter Registration Card <input type="checkbox"/> Professional license issued by a U.S. government agency <input type="checkbox"/> Selective Service card <input type="checkbox"/> Employer Documentation dated within last 60 days (ex. paycheck stub, W-2 form) <input type="checkbox"/> Florida Vehicle or Vessel Documentation <input type="checkbox"/> Insurance policy or bill for Homeowner's and/or Automobile dated within last 60 days <input type="checkbox"/> Utility bills dated within the last 60 days (ex. water, gas, electricity, telephone/cell, cable, etc.) <input type="checkbox"/> Financial Statement dated within the last 60 days (ex. bank, credit card or investment account statements) <input type="checkbox"/> Documents issued by Federal, State, County or City government agencies dated within last 60 days <input type="checkbox"/> FDLE Registration form completed by the local sheriff's department or Department of Corrections dated within the last 30 days	
I understand that according to Florida Law, it is a crime to knowingly make any false statement relating to application for a driver's license or identification card.	
Certifier Signature	Date

C. NOTARY PUBLIC OR ISSUANCE PERSONNEL ACKNOWLEDGMENT		
The certifier's signature must be notarized or witnessed by issuance personnel when the customer is using that person's residential address documents.		
I hereby certify that _____ appeared before me on this ____ day of _____, 20____ and signed this form in my presence.		
Issuance Personnel	or Notary Public	SEAL
Printed Name _____	State of _____ County of _____	
Signature _____	Printed Name _____	
Signature _____	Signature _____	Exp. _____