



## **Dealer/Financial Institution Payments**

1. The commercial account dealer or financial institution may establish an escrow account with us for a minimum dollar amount equal to an average of five (5) days work processed by our office. We can set varying dollar amounts for each account. As work is processed, it will be deducted from the escrow account.
2. The commercial dealer or financial institution may submit a blank business check with the work to be processed and our staff will fill in the fee amount at the completion of the account transactions into the computer. A batch receipt will be attached to the commercial account work showing the check number and dollar amount.
3. There is a special “Dealer” section on our Seminole County Tax Collector website, [www.seminolecounty.tax](http://www.seminolecounty.tax), which allows commercial dealers and financial institutions to settle their account daily by E-Check at a cost of \$1.00 per E-Check (for each transaction or the total batch work completed that day). Payment is due by 3 p.m. that day.
4. The commercial dealer or financial institution may wire transfer the batch amount due to our Accounting Department the same day that we call with a total amount due for work processed. More than likely, the commercial dealer will experience a fee of \$15 to \$25 per wire transfer by their bank for this service.
5. The commercial dealer or financial institution may complete a “Commercial Account Credit/Debit Card Transmittal” form and leave it at our branch office with each dropped folder of commercial account work. There is a 2.35% convenience fee (or minimum of \$2.00) charged for using a card. Our staff will process the card payment and attach a receipt to the completed dealer work.

We hope with five different payment options available you will find dropping your work is efficient for you and our offices.