

## GENERAL INFORMATION YOU NEED FOR REGISTERING YOUR VEHICLE

FLORIDA VEHICLE REGISTRATION IS REQUIRED **WITHIN 10 DAYS** OF ESTABLISHING RESIDENCY IN THE STATE. Generally, "residency" is described as beginning full-time employment, applying for homestead property tax exemption, enrolling children in school, or registering to vote.

### THINGS YOU WILL NEED TO BRING TO OUR OFFICE:

1. One of our employees must inspect the vehicle to verify the Vehicle Identification Number (VIN). If the vehicle is not currently in Florida, a form HSMV 82040 or HSMV 82042 (both allowing VIN verification, available from our office or website) must be filled out by a law enforcement officer in the state where the vehicle is located, or a statement of VIN verification on the out-of-state dealership letterhead from where the vehicle was purchased may be provided. If the vehicle is in Florida but cannot be driven, a Florida notary, Florida vehicle dealer, Florida law enforcement officer, or a Florida DHSMV inspector may execute the form verifying the VIN.
2. All registered vehicle owners should appear in person and present a photo ID to obtain or transfer title. However, if any of the owners are not present, either a form HSMV 82040 (Application for Title) or form HSMV 82053 (Power of Attorney), (must be signed by the absentee owner) and presented at the time of title transfer request. It must be accompanied by a legible copy of a photo ID of the absentee owner. The only photo identification acceptable are: (1) a Florida, out-of-state, US territory, Canadian driver license or a state issued ID card with photo, or (2) a valid passport of any country.
3. Bring in your original title if in your possession. If it is being held by a state agency, bank, or other lienholder, then please bring us the title holder's name, complete address, phone number, and, if applicable, your loan account number. We can communicate and request the title release on your behalf. If you do not have the original title with you, you must bring the current state registration of your vehicle so we may use it to verify the VIN and issue you a temporary license plate.
4. If your vehicle is leased, a copy of your lease agreement is required. We will write and request the title, Power of Attorney, and the Florida Sales Tax Number from your leasing company on your behalf.
5. Proof of **Florida** insurance (card, policy, or binder). The state of Florida requires that each motorist carry a minimum of \$10,000 Personal Injury Protection and Property Damage Liability Insurance on all motorized vehicles (except for trailers and motorcycles). Trucks with GVW of 26,001 or more must present their Certificate of Liability insurance.
6. If your vehicle was purchased less than six months ago, bring the bill of sale or invoice. Florida sales tax may be applicable.
7. Military personnel should bring a copy of current orders.

**All necessary forms are available at any of our 6 Branch offices or at our website ([www.seminolecounty.tax](http://www.seminolecounty.tax)).**

#### Approximate Fees for first time registration:

Initial Registration Fee	\$225.00
Title Fee	\$85.75
Lien Fee (if applicable)	\$2.00
Registration Fee	\$74.10
<b>Total:</b>	<b>\$386.85</b>

#### Initial Registration Fee \$225.00

The Initial Registration Fee is imposed on each vehicle requiring a Florida license plate issuance for the first time. Florida residents adding a vehicle (without a plate to transfer from a disposed of vehicle) are assessed this fee. Some vehicles are exempt from the fee: motorcycles, lease vehicles (except trucks weighing under 5000 lbs.), trailers, and all trucks weighing over 5000 lbs.

#### Renewal Registrations

**Registrations expire on the first registrant's birthday** Each year, approximately one month before expiration, a renewal notice reminder and an information insert are mailed to you. The notice is only a prompting aid for the renewal of your vehicle(s) by mail, Internet, or in person at any of our offices (see reverse side for locations). **It is your responsibility to renew your registration prior to expiration.** Not receiving a notice does not permit late registration renewal without penalty, and is not a defense against a traffic citation issued for failure of timely renewal.

Most Florida residents are eligible to purchase an extended registration for their vehicles. This extended registration is for twenty-four (24) months. The fee is double the regular twelve (12) month fee, and is **non-refundable for any unused portion** under any circumstances.

- Exceptions to the birthdate expiration are COMPANY vehicles and TRUCKS weighing over 5000 lbs. These vehicles are assigned a renewal month period based on different criteria established by the Florida Department of Motor Vehicles.
- **It is YOUR Florida statutory responsibility to keep your address current on your vehicle registration and driver license.**
- Citations may be issued by a law enforcement officer for failing to comply with any of the above.

# MOVING INTO FLORIDA SEMINOLE COUNTY TAX COLLECTOR

## TAX COLLECTOR OFFICE LOCATIONS:

Sanford Office  
1101 E 1<sup>st</sup> St #1245  
Sanford, FL 32771

Casselberry Office  
104 Wilshire Blvd  
Casselberry, FL 32707

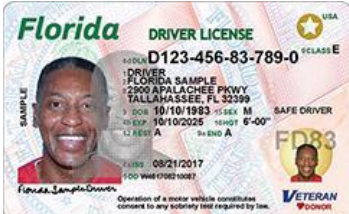
Altamonte Office  
150 N Westmonte Dr  
Altamonte Springs, FL 32714

Oviedo Office  
1490 Swanson Dr #100  
Oviedo, FL 32765

Lake Mary Office  
845 Primera Blvd  
Lake Mary, FL 32746

Winter Springs Office  
1495 E SR 434  
Winter Springs, FL 32708

*Hours of operation and services offered vary by location, please visit our website [www.seminolecounty.tax](http://www.seminolecounty.tax) or call 407-665-1000 for more details.*



## EXPRESS FLORIDA DRIVER LICENSE SERVICES ARE AVAILABLE AT FOUR LOCATIONS: CASSELBERRY, LONGWOOD, LAKE MARY, AND WINTER SPRINGS BRANCH OFFICES

Driving Road test offered by appointment at the Casselberry Branch only.

Florida law and federal guidelines **require ALL** driver license applicants (all transactions – original, renewal, replacements) that are not currently federal ID compliant, to present the following identification documents: **original or officially-certified copy** of US birth certificate (hospital birth certificate not acceptable), or current US Passport, Consular Report of Birth Abroad, Certificate of Naturalization, or Citizenship, valid I-551 / I-151 Permanent Resident Card (green card), **and** a secondary identification document such as a driver license **and** proof of Social Security number (original Social Security card, IRS W2, SSA form 1099, or any other valid form 1099, or a paycheck stub showing full name and Social Security number), **and** two proofs of residential address (visit our website for a complete list of acceptable items), **and** when necessary, original, court order, or government issued certified copy of all name change documents (marriage certificates, adoption, legal name change, etc.) for all name changes to link the name on the primary identification to the name to be placed on the driver license or identification card.

Florida Statutes currently place a \$6.25 user fee on all Driver License transactions processed by our office.



### FLORIDA'S DISABLED PARKING PROGRAM

The Florida Statutes provide that motorists and others with permanent physical disabilities may apply for a parking permit placard. Temporary permits are available to persons with doctor verified temporary mobility problems or vision impairment. Both Permanent (no charge) and Temporary Disability (\$15.00) parking permits are available at all Tax Collector offices.

Permit applications must be made on Department of Motor Vehicles form HSMV 83039 which require a US physician's statement of **permanent or temporary disability** and a current Florida driver license or current Florida identification card. Forms are available at all Tax Collector offices, by mail or fax from our customer service call center, or through our website, [www.seminolecounty.tax](http://www.seminolecounty.tax)

Individuals who have a Disabled Veteran license plate, a Wheelchair Symbol Suffix plate, or a Paralyzed Veterans of America plate are not required to obtain a Disabled Person's Parking Permit to park in a handicapped parking space.



To statutorily provide this service to our citizens, all payment transactions made by debit, credit card, or online will incur a third-party processing user fee added to the total payment amount. This additional fee varies depending on your payment selection choice and is added and collected by our service provider vendor as a convenience to you for your transactions. No part of the fee is imposed or retained by the office of the Seminole County Tax Collector.