



## **FIRE OR GOING OUT OF BUSINESS SALE CHECKLIST FOR APPLICANT**

- A current inventory list.
- A copy of the proposed advertisement.
- All State and local business licenses need to be submitted with application.
- The Tax Collector's \$50.00 fee, payable in certified funds as prescribed by F.S. 559.23
- The permit is to be prominently displayed near the entrance to the premises.
- No additional inventory can be added to the stock of goods set forth in the original inventory list submitted with the application for the permit.
- Books and records as prescribed by the Tax Collector shall be kept by the applicant and shall be available to the Sheriff during business hours.
- At the close of business each day the stock list attached to the application shall be revised and those items disposed of during such day shall be so marked thereon.
- All tangible personal property and real estate taxes must be paid prior to commencement of sale.
- The permit is not issued for more than 60 consecutive days including weekends and legal holidays.
- The permit authorizes only the type of sale and location shown on permit.
- The permit shall not be transferred or assigned.
- Sale must be in strict conformity with advertisement.



**FIRE OR GOING OUT OF BUSINESS SALE  
PERMIT APPLICATION  
F.S. CHAPTER 559, PART III**

TO THE SEMINOLE COUNTY TAX COLLECTOR:

Application is made for a permit to conduct a \_\_\_\_\_ sale beginning on \_\_\_\_\_ and ending on \_\_\_\_\_.

As required by law, I submit the following information:

Name of business: \_\_\_\_\_

Location of Sale: \_\_\_\_\_

Nature of occupancy: Own Rent Lease Sub-Lease

Date of Termination of Occupancy: \_\_\_\_\_

The sale will be advertised by the following means:

\_\_\_\_\_

Such advertisement shall contain the words:

“Sale held pursuant to the Seminole County \_\_\_\_\_ Sale Permit No. \_\_\_\_\_ granted the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.”

As required by law, I agree to provide a complete inventory of the goods to be offered for sale, a copy of which is attached to this application. Further, I understand and acknowledge that only such items as appear on this inventory may be sold, and that I will keep an itemized list of all sales as they are made, to summarize the list daily, and to enter the summarized figures at the close of each day’s business on a copy of the inventory in such a manner as to provide the following information.

1. The inventory at the beginning date of the sale.
2. The quantity of each item sold daily.
3. The quantity of each item remaining unsold at the close of each day’s business.

In addition, all books and records shall be kept and shall be made available to the Tax Collector and/or the Sheriff upon request.

I agree to surrender to the Tax collector for cancellation the following licenses.

License Type	Account #	Issuing agency

**I understand and will abide by the provisions of F.S. 559 part III**

Title: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_